

Whats Included in your Commission :

If you are not sure which deductions you are entitled to, you may want to ask for a detailed breakdown of your paid commission so you know which expenses, (if any) were paid before your check was issued.

Code (801) **531390**

Year Started: _____

Real Estate Title: (800) _____

Company Name: (802) _____

Address (if different) (803) _____

Employer ID #: (805) _____

(44 / 1st YEAR)

ACCT. METH. (7 / 1) {SP. (1) JOINT (2) CODE (10)}

GROSS INCOME: (1099-MISC.'s you received) _____

(51) \$ _____

Other Income (reimbursements, returns, etc.) _____

(54) \$ _____

DIRECT EXPENSES:

- Advertising (bus. cards, news/directory adds, signs, banners) (56) _____
- Commissions (you paid & gave 1099-misc.'s for) (60) _____
- Contract Labor (1099's Only / Same as Above) (87) _____
- Employee Expenses (64) _____
- Insurance (E & O ins, bus. Ins., worker's comp) (66) _____
- Interest Other (67) _____
- Legal & Professional (tax prep/bookkeeping/legal fees) (69) _____
- Office Expense (receipt books, event / day planner, toner, paper) (70) _____
- Equipment Rental (paint sprayer, moving van, carpet cleaner) (58) _____
- Property Rent or Lease (for storage, office space, desk fees) (72) _____
- Repairs (to client houses or your home-office) (73) _____
- Supplies (lock boxes, film / camera, flags, etc.) (74) _____
- Utilities & Telephone (77) _____

TAXES PAID:

- Sales Tax (43) _____
- Real Estate Tax (45) _____
- Licenses & Permits (Real Estate, Business) (75) _____
- Payroll Taxes:** (from Payroll Returns)
- FICA _____ ETT & UI _____
- Medicare _____ FUTA _____
- Total Payroll Taxes =** (41) _____

TRAVEL EXPENSES: (over-night / out-of-town / seminars / training)

- Air Fare _____ Hotel / Motel _____
- Bus, Taxi, etc. _____ = (76) _____
- Meals and Entertainment of Clients (81) _____
- Wages (W-2 Employees Only) (78) _____

OTHER EXPENSES:

- Bank Charges (business account) (203) _____
- Dues, Books, Publications (mags, books, stores, assoc. dues) (205) _____
- Education (seminars, training, etc.) (90) _____
- Janitorial (carpet cleaning) (206) _____

- Laundry & Cleaning (professional attire) (207) _____
- Outside Services (Non-1099 Labor) (209) _____
- Security & Safety (Mace) (213) _____
- Promotions / PR (events, sponsorships) (90) _____

Client Expenses: (Expenses you paid to assist in a Sale; closing costs, admin./ processing fees, home warranties / insp. costs, client gifts)

_____ (90) _____ (90) _____ (90)

NEW EQUIPMENT: List Items Date Cost Bus. % (Use back of form if more space is needed)

List Items	Date	Cost	Bus. %

Vehicle Information

Yr / Make / Model _____
 Lease / Purchase Date: _____
 Lease Fees Price: _____
inc.w/ SMR Interest Paid Insurance _____
 Registration Repairs _____
 Parking/Tolls Gas _____
ODOMETER: START: _____ **END:** _____
 Total Miles: _____ Business Miles: _____

Yr / Make / Model _____
 Lease / Purchase Date: _____
 Lease Fees Price: _____
inc.w/ SMR Interest Paid Insurance _____
 Registration Repairs _____
 Parking/Tolls Gas _____
ODOMETER: START: _____ **END:** _____
 Total Miles: _____ Business Miles: _____